



RealCareer™
Education and Training
Career Exploration Kit

**EDUCATION AND
TRAINING CAREER
SCENARIO CARDS**

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Suggested uses for Scenario Cards:

5-minute icebreaker activity

1. Begin your class with a quick 5-minute workplace scenario challenge. Pick one scenario and read it to the class. You could also show it on a document projector.
2. Get students into small groups to discuss the workplace scenario, key questions, and various points of view.
3. Have the class come back together and share answers to the key questions.

Journaling activity

1. Choose a Workplace Scenario Card.
2. Use the workplace scenario as a journal-writing prompt and have students answer the key questions in writing.

Pre- and post-assessment (for use with Employability Skills Program)

1. Choose the employability skill you wish to teach. Find the Workplace Scenario Card that matches that skill. Have students answer the key questions in writing.
2. Teach the lesson on the employability skill you have chosen.
3. After teaching the lesson, have students go back to the original Workplace Scenario Card and answer the key questions again using the new skills they have learned.

Early Childhood Education Careers

Interviewing

Scenario: You are a preschool teacher. A student reports that another student hit her with a pencil and told her she was ugly. The student reporting this behavior tends to exaggerate the truth. Last week she said that someone shoved her in the hallway. After reviewing the video footage in the hallway, you see that the incident never occurred.

The student that she is accusing is only three and is not as verbal as the reporting student. At this point, it is important to get the other student's story.

Points of view to consider

- You, the employee
 - The reporting student
 - The accused student
 - The parents
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Key questions

1. How can you interview a student who is less verbal?
2. How does the accusing student's past relate to this situation?
3. How should the parents be included in this discussion?

Elementary Education Careers

Using Technology

Scenario: Your students typically use pencil and paper to complete their assignments. You have an evaluation coming up. From previous faculty meetings and conversations with your colleagues, it has become apparent that higher evaluations are only for teachers using technology to assess student learning.

The last time you tried to use technology to assess your students, they became frustrated. The assessment remained incomplete, and you feel that you wasted a lot of instructional time trying to teach students how to use the technology.

Points of view to consider

- You, the employee
 - Your student's
 - Your evaluating supervisor
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Key questions

1. Should you design an online assessment to use during your evaluation?
2. How should you explain your decision to use or not use technology with your first-grade students to your supervisor?
3. Would you recommend using technology with your students? Why or why not?

Secondary Education Careers

Presentation Skills

Scenario: The local 4H organization has asked you to help students prepare speeches for the upcoming competition. After discussing the competition with your students, many seventh- and eighth-grade students feel like they do not have the presentation skills to create an appropriate speech.

Some students have expressed that they would like to participate, but do not know how to begin.

Points of view to consider

- You, the employee
 - Your students
 - The 4H organization
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Key questions

1. How should you help prepare your students to present a speech?
2. Why are presentation skills important to include in your curriculum?
3. Is this request reasonable for a community organization to ask of a teacher?

Administration and Administrative Services Careers

Networking

Scenario: As a member of the administrative team, you have been asked to improve the positive news about the school district. To do this, you will work with a Public Relations team to report school and community events via various media sources. In the past, it was mentioned that too many news stories focused on select students and staff members.

Points of view to consider

- You, the employee
 - Other administrative service professionals
 - Appropriate school staff and community members
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Key questions

1. How should networking be used to cover events that include a wide variety of students and faculty members?
2. How might networking decrease the problems previously encountered via public relations news stories?
3. What tools will be the most beneficial in the networking process?

Professional Services Careers

Teamwork

Scenario: Several professional services are offered to students on Fridays. Recently, some teachers complained that having students pulled out of class to receive occupational therapy (OT), physical therapy, speech therapy, and other services on Friday interferes with weekly assessments.

Today, when calling for a student to attend their weekly OT session, the teacher refused to send the student, commenting that they had a test to take. Knowing that the student needed to attend OT at that time to not mess up the therapist's schedule, you try to get the teacher to reconsider.

Points of view to consider

- You, the employee
 - The teacher
 - The student
 - The occupational therapist
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Key questions

1. How should you work to establish a schedule that reflects teamwork?
2. Who is at fault for not displaying proper teamwork in this situation?
3. How should teamwork be maximized in this situation?