



MIDDLE SCHOOL EMPLOYABILITY SKILLS PROGRAM

CERTIFICATE OF COMPLETION



20 topics addressed:

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|-------------------------|--------------------------------------|-------------------------|
| 1. Communication | 8. Respect | 15. Conflict Resolution |
| 2. Problem Solving | 9. Critical Thinking | 16. Creativity |
| 3. Interpersonal Skills | 10. Time Management | 17. Motivation |
| 4. Responsibility | 11. Professionalism | 18. Flexibility |
| 5. Teamwork | 12. Decision-Making and Goal Setting | 19. Self-Confidence |
| 6. Work Ethic | 13. Honesty and Integrity | 20. Stress Management |
| 7. Listening | 14. Team Building | |

Student name

has successfully completed the Middle School Employability Skills Program curriculum

On _____
Date

From _____
Name of school/organization

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Teacher Signature