

Online Leadership Soft Skills Sole Source Statement

This is to certify that Realityworks, Inc. is the sole source of the Online Leadership Soft Skills possessing the following characteristics and features:

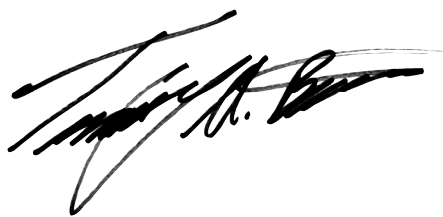
- 18 self-paced lessons delivered in an online format including information about the following soft skills:
 - Trust
 - Professionalism
 - Coaching and Mentoring
 - Conflict Resolution
 - Decision Making & Goal Setting
 - Delegation
 - Honesty and Integrity
 - Diplomacy and Tact
 - Determination
 - Empathy
 - Servant Leadership
 - Team Building
 - Visionary Leadership
 - Optimism
 - Public Speaking
 - Observation
 - Creativity
 - People Skills
- Guided lessons that are broken into sections; a progress monitor reports when each section of the lesson is completed
- Practical application of soft skills in various scenarios and activities throughout each lesson, including videos, scenarios, assessments and learning objects
- 73 exercises that are completed and can be submitted to instructors for accountability and grading
- Pre- and Post-Course Summative Assessment
- Certification of Completion
- Instructor Dashboard with Instructor Guide
- Student Dashboard with lesson access
- Limited 90-day warranty

Realityworks is the originator of the Online Leadership Soft Skills and holds all copyrights and patents to the Online Leadership Soft Skills.

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If you have questions or concerns, please call Account Services at 800.830.1416. Thank you for considering Realityworks products.

Sincerely,



Timm Boettcher
CEO

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