

Employability Skills Program

Sole Source Statement

This is to certify that Realityworks, Inc. is the sole source of the RealCareer Employability Skills Program possessing the following characteristics and features:

- English language curriculum incorporating 19 lessons in a Teacher Guide to help students identify, discuss, and understand 20 soft skills
- Consumable student workbooks that include 72 pages of student activities
- 19 Career-Ready Workplace Scenario Cards
- 34-slide PowerPoint presentation that includes information on the following soft skills:
 - Communication
 - Teamwork
 - Problem Solving
 - Critical Thinking
 - Using Technology
 - Time Management
 - Interviews
 - Motivation
 - Work Ethic
 - Listening
 - Respect
 - Responsibility
 - Flexibility
 - Interpersonal Skills
 - Negotiation
 - Networking
 - Patience
 - Presentation Skills
 - Self-Confidence
 - Stress Management
- Limited 90-day warranty

Realityworks is the originator of the Employability Skills Program and holds all copyrights and patents to it.

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If you have questions or concerns, please call Account Services at 800.830.1416. Thank you for considering Realityworks products.

Sincerely,



Timm Boettcher
CEO

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