

Communication

Scenario: At this design house, you negotiated to work from home one day a week when you were hired. You maintain this schedule for over 6 months; however, you begin to notice that when you are gone, things go missing from your desk, and a few times you came back and there was garbage on your desk.

Today you walked into your coworker's cubicle and notice she has your desk light. It bothers you that she is using it, but also that she and others have been using your space inconsiderately. You decide to send out an email to staff to remind them to respect other peoples' spaces, and you get a reply from someone that says, "Well, then don't work from home." The whole situation has rattled you and you want to call in sick so that you don't have to face people.

Points of view to consider

- You
 - Your coworker
 - The team
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Key questions

- What would you suggest to someone else in your situation who wants to establish some boundaries in the workspace?
- What is the best way to communicate in this situation, email or verbal?
- What needs to be communicated to others regarding your working from home?