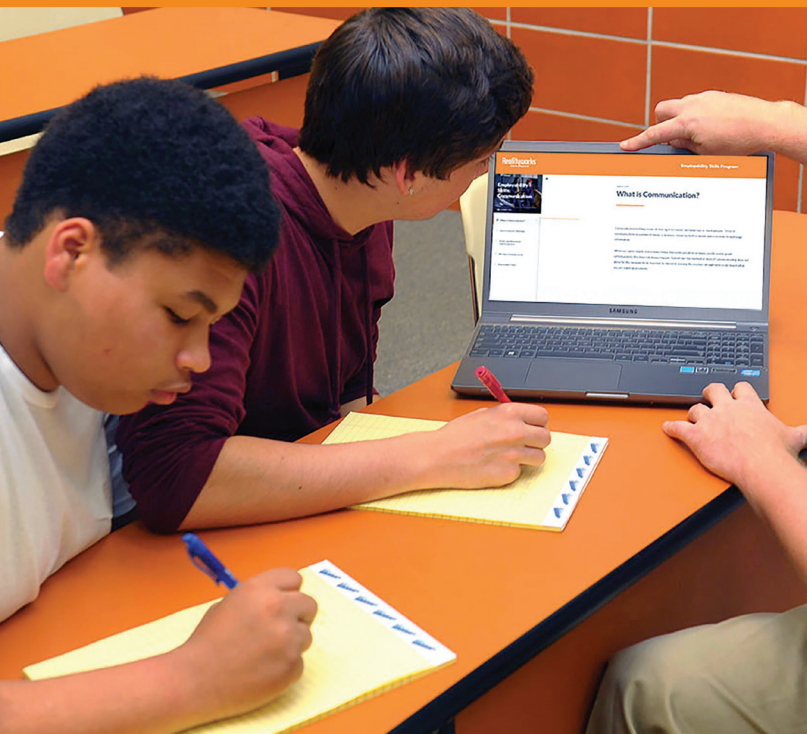




Soft Skills Training Tools

Help your students develop the soft skills
that today's employers demand



Realityworks®
Live it. Learn it.™
www.realityworks.com

Soft Skills Tools

Realityworks offers a variety of products and programs to help students in all courses develop soft skills.

Online soft skills programs

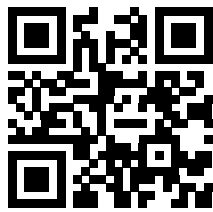
All online soft skills programs include:

- Interactive online lessons
- Summative knowledge check
- Student dashboard with access to lessons
- Instructor dashboard with instructor guide, CTSO alignments and completion certificates

Online soft skills program access options:

- Teacher license for one classroom
- Site license for multiple classrooms at one school
- District license for multiple classrooms at multiple schools
- Licenses available for 1-year, 3-year and 5-year periods

Scan here to try our online soft skills programs



Free trials available!

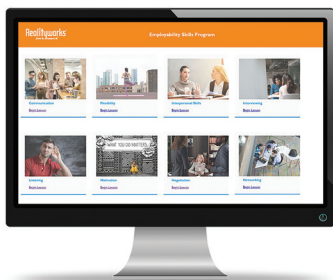
Paper-based soft skills programs

All paper-based soft skills programs include:

- Self-paced learning and information
- Guided lessons broken into topic sections
- Practical skill application through scenarios and activities
- Student workbooks (set of 20)
- Downloadable presentation slides
- Activity cards
- 1-year limited warranty

Visit www.realityworks.com/product-category/soft-skills-training for sample lessons and sample activity cards.

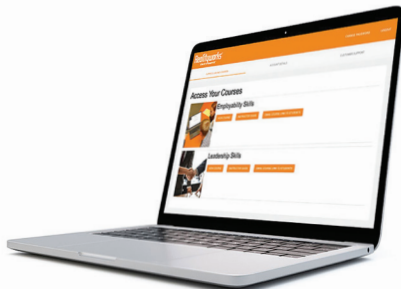
Online Employability Skills Program



Employability Skills Program (paper-based)

Employability Skills Student Workbooks (Set of 20)

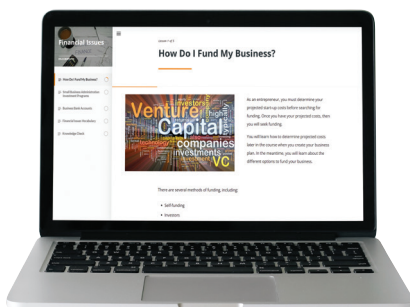
Online Leadership Skills Program



Leadership Skills Program (paper-based)

Leadership Soft Skills Student Workbooks (Set of 20)

Contemporary Entrepreneurship Online Course



Contemporary Entrepreneurship Program (paper-based)

Contemporary Entrepreneurship Program Student Workbooks (Set of 20)

For pricing, lesson samples, alignments, demonstration requests and more visit www.realityworks.com/product-category/soft-skills-training/

Career Scenario Cards

Each set of cards comes with 19 scenarios based on specific occupation situations. Use these cards in small-group discussions, large group icebreakers or as individual challenges.

	Employability Skills Program Workplace Scenario Cards		Nursing Career Scenario Cards
	Agriculture Career Scenario Cards		Nursing Career: Geriatric Patients Career Scenario Cards
	Horticulture Career Scenario Cards		Medical Assistant Career Scenario Cards
	Vet Tech Career Scenario Cards		Sports Medicine Career Scenario Cards
	Child Care Career Scenario Cards		EMT Careers Scenario Cards
	Culinary Career Scenario Cards		Welding Career Scenario Cards
	Textiles and Fashion Apparel Career Scenario Cards		Construction Career Scenario Cards
	Interior Design Career Scenario Cards		Manufacturing Career Scenario Cards
	Food Processing, Production, and Safety Career Scenario Cards		Electrician Career Scenario Cards

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SAMPLE SCENARIO CARD

Our workplace-specific Career Scenario Cards use real-world situations and interactive activities to help students develop key soft skills.

RealCareer™

Employability Skills Program

Communication

Scenario: You're a sales rep for a local food distribution company. When you get into the office Monday morning, you have an email from the customer service team: "Please call Lindsay Bock from Joe's Steak House after 3pm regarding an order for 10 cases of beef." You email Lindsay a quote for 10 cases of ground beef, the monthly special, but do not hear from her again. You follow-up with an email a week later asking if she needed additional information and still hear nothing back. A month goes by and you decide to call Lindsay about her quote to see if she is ready to purchase. She informs you she did not want ground beef, but 10 cases of steak - a much more significant sale. She informs you she has chosen to go with a competitor and hangs up.

Points of view to consider

- You, the employee
- Lindsay, the customer
- Customer service team

Key questions

- How could you have handled your communication better?
- What steps should you have taken to clearly communicate with Lindsay?
- Where did the communication channels break down in this instance?
- How can you work to better serve customers in the future?
- What written communication and verbal communication could have helped in this instance?

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RealCareer™
Employability
Skills Program

CAREER-READY
WORKPLACE
SCENARIO CARDS

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*Scan here to access more
sample scenario cards*

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